STATE OF VERMONT
ENHANCED 9-1-1 BOARD
General Meeting #1
15 April 2015
Capitol Plaza Hotel
(Rm #338 – Montpelier, VT)

DRAFT

10:00 AM – Call to Order
Chair Roger Marcoux brought the meeting to order. The following were in attendance:

Board Members Present
Roger Marcoux, Chair
Jerome Pettinga, Vice-Chair
Chief Gary Taylor
Steve Gold
Chief Bob Schlachter (via conference bridge)

Public Members Present
Mike Smith

Staff Members Present
David Tucker, Executive Director
Soni Johnson, Board Clerk
Barbara Neal, Emergency Comm. Training Coord. (arrived after roll call)

Approval of Minutes
- December 10, 2014 – *Motion: Chief Taylor made a motion to accept the minutes as written; 2nd by Jerome Pettinga. There was no discussion. The motion passed unanimously by voice vote.*
- February 19, 2015 – *Discussion: Clerk Johnson noted that a name was spelled incorrectly and would need to be fixed. Motion: Jerome Pettinga made a motion to accept the minutes as amended; 2nd by Chief Taylor. There was no further discussion. The motion passed unanimously by voice vote.*
- March 12, 2015 – *Discussion: Clerk Johnson noted that the minutes were incomplete (Executive Session adjournment info had not been provided). It was determined that Dale Porter made the motion to leave executive session and Chief Schlachter seconded it. Motion: Jerome Pettinga made a motion to accept the minutes as amended; 2nd by Steve Gold. There was no further discussion. The motion passed unanimously by voice vote.*

Old Business
FairPoint Project Update – Director Tucker noted that the project is going well, with relatively few delays. FairPoint has been working with the GIS department on some missing functionality. He is still hearing from some members of the public with continued concerns about FairPoint becoming our system provider.
Discussion ensued:
- What are the best ways for the Board to handle public concerns/comments about the upcoming system?
- Can the Board request that public members put their concerns/comments in writing?
- There have been space issues in some of the PSAPs for the new system equipment being installed & the current system equipment already there. Intrado will have 30 days to remove their equipment after cut. Possible solutions: consolidate all equipment in one rack or move/store Intrado equipment elsewhere until they can remove it.

Chair Marcoux reconfirmed that Mike Smith can have no dealings concerning the FairPoint contract.

Intrado Settlement Update – Mediation took place between Intrado, E9-1-1 (representatives from the Agency of Administration & the Attorney General's Office also attended). Michael Marks acted as mediator. Settlement was reached on outstanding contract balance/system acceptance. A plan was also worked out for system transition services (timeline & payment schedule).

Legislative Update – Chair Marcoux noted that he had been asked if the Intrado system can stay active in Rutland & Derby when the rest of the system moves to the new FairPoint system. He then provided a brief overview concerning the dispatch consolidation/PSAP closure issues.
Discussion ensued:
- Legislature has mandated that Derby & Rutland stay open as dispatch centers through September 15th.

- Money has been removed from E9-1-1 Board carryover funds to help pay for the dispatch centers to stay open.
- Funds had already been spent prepping them to be provisioned in the new system before the decision was made to close them as PSAPs.
- FairPoint can no longer provision them as PSAPs before cutover (too much time is needed for equipment install and circuit testing). It could be possible to provision them after cutover (if it is mandated that they stay open past Sept. 15th), most likely at a very high cost.
- Will call-taking equipment need to be moved from Derby & Rutland to Williston & Rockingham or will they just increase their staffing to fill all the call-taking positions they currently have?
- Staffing is a concern – can enough positions be filled to handle current call volume and any increase in an emergency situation?
- System integrity is still the most important thing for the Board to consider.

Other Business

Introduction of Barbara Neal – Chair Marcoux worked with Director Tucker to find an internal candidate for interim executive director. He introduced Barb to the rest of the Board. Barb provided an overview of her time with E9-1-1.

Motion: Should the Board appoint Barbara Neal as interim director?

- *Move: Chief Taylor*
- *Second: Chief Schlachter*
- *Discussion: none*
- *Vote: Motion passed unanimously by voice vote.*

Wrap-up w/Executive Director David Tucker – Board members offered their thanks to Director Tucker for his service and wished him well for his retirement.

Next Meeting & Adjournment

The next meeting is scheduled for July 15, 2015 in Montpelier.

Motion: There being no further business, Steve Gold made a motion to adjourn; 2nd by Jerome Pettinga. There was no discussion and no vote. The meeting adjourned at 11:23 AM.

Respectfully submitted:

Soni Johnson, Clerk

4/21/15
Date

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