

**STATE OF VERMONT  
ENHANCED 9-1-1 BOARD  
Special Meeting #2  
12 March 2015  
Capitol Plaza Hotel  
(Rm #338 – Montpelier, VT)**

**10:00 AM – Call to Order**

Chair Roger Marcoux brought the meeting to order. The following were in attendance:

**Board Members Present**

Roger Marcoux, Chair  
Jerome Pettinga, Vice-Chair  
Heather Dale Porter  
Chief Gary Taylor  
Steve Gold  
Captain Don Patch  
Kate O’Conner (via conference bridge)  
Chief Bob Schlachter (via conference bridge)

**Public Members Present**

Mike Smith

**Staff Members Present**

David Tucker, Executive Director  
Soni Johnson, Board Clerk

**New Business**

*Personnel Matters* – It was determined that this topic was best discussed in executive session.

- *Motion: Steve Gold moved to enter into executive session; 2nd by Jerome Pettinga. There was no discussion and the motion passed unanimously by voice vote. Soni Johnson left the meeting room and executive session was entered at 10:05 AM.*
- *Motion: Dale Porter moved to exit from executive session; 2nd by Chief Schlachter. There was no discussion and the motion passed unanimously by voice vote. Executive session ended at 10:45 AM.*

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Board took a short break (10:45 AM – 10:50 AM)

Soni Johnson re-entered the meeting at this time.

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A motion was made to hire Mike Smith as a consultant.

- *Motion: Steve Gold moved; 2nd by Jerome Pettinga. There was no discussion and the motion passed unanimously by voice vote.*

**Budget**

Chair Marcoux asked Director Tucker to detail E9-1-1 program budget cuts. Director Tucker has been working with our budget analyst to make cuts to the budget – the current goal is \$300,000. Cuts have been discussed in the following line items:

- Technology upgrades
- System transition costs
- Staff travel
- It does not appear that any cuts to office staff w/b required at this time.

**Discussion:**

- Could current PSAP funding be changed from a per-seat basis to a per-call basis?
- How many call-taking positions are needed? Current configuration is based on national standards at the time of E9-1-1 implementation in VT.
- What does it really cost to staff a call-taking position?
- USF funding not enough to cover true cost of running the system.

**Other Business**

*APCO Protocol Training* – Don Patch asked if it were possible to delay the upcoming protocol training.

Discussion:

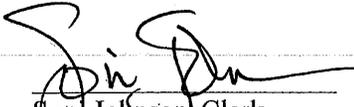
- Protocol implementation has been delayed already (it was originally to be completed by the end of 2014).
- Protocol training must be completed before training begins on the new FairPoint system.
- Most of the training will take place online. A portion of the EMD training is required to be done in person.
- Director Tucker will work with the training department to determine the number of hours needed to complete the training and will discuss different options for call-takers to complete the training.

**Next Meeting & Adjournment**

The next meeting is scheduled for April 8, 2015. Scheduling conflicts have arisen and this meeting will be rescheduled for a later date.

*Motion: There being no further business, Don Patch made a motion to adjourn; 2<sup>nd</sup> by Gary Taylor. There was no discussion and no vote. The meeting adjourned at 11:27 AM.*

Respectfully submitted:

  
Soni Johnson, Clerk

3/18/15  
Date

Amendment: Missing executive session information has been added (minutes were missing who moved & seconded leaving executive session.

Amendment was approved by the Board at the 4/15/15 meeting.

  
Soni Johnson, Clerk

4/15/15  
Date