FINAL – approved (as written) at 10/22/14 meeting

STATE OF VERMONT
ENHANCED 9-1-1 BOARD
General Meeting #1
16 July 2014
Capitol Plaza Hotel
(Rm #338 – Montpelier, VT)

10:01 AM – Call to Order
Chair Roger Marcoux brought the meeting to order. The following were in attendance:

Board Members Present
Roger Marcoux, Chair
Jerome Pettinga, Vice-Chair
Heather Dale Porter
Steve Gold
Via conference bridge: Captain Donald Patch

Staff Members Present
David Tucker, Executive Director
Soni Johnson, Board Clerk
Barb Neal, Emer. Communications Training Coordinator

Approval of Minutes
December 11, 2013

- *Motion: Jerome Pettinga made a motion to accept the minutes as written; 2nd by Dale Porter. There was no discussion. The motion passed unanimously by voice vote; Steve Gold abstained as he was not present at the December meeting.*

April 9, 2014

- *Motion: Dale Porter made a motion to accept the minutes as written; 2nd by Jerome Pettinga. There was no discussion. The motion passed unanimously by voice vote; Steve Gold abstained as he was not present at the April meeting.*

Old Business
Update on School Compliance Project: Chair Marcoux gave an overview of the school compliance project to Steve Gold. Director Tucker advised that there are currently forty-seven schools either in compliance or working on compliance. Director Tucker expressed disappointment that discussions with the Dept. of Education & the Superintendents Association has not resulted in more participation by those organizations and by the schools. Chair Marcoux asked how many of the non-compliant schools will at least have the correct address appear if 9-1-1 is called. Director Tucker advised that he can put those numbers together for the Board. Chair Marcoux asked if the Board owed a report to the legislature. Director Tucker advised that we weren't asked to provide a mid-year report, but that the legislature had provided some money to help schools offset the costs associated with setting up a PS/ALI account with our current system provider. Chair Marcoux then asked Director Tucker to provide the legislature (and the Board) with an overview of the project so far and the money expended.

New Business
Naloxone Program & 9-1-1's Role: Barb Neal provided members with an overview of the Naloxone nasal atomizer rescue kit program. She reached out to NH 9-1-1, MA 9-1-1 and APCO to see if they had any call-handling protocols available concerning Naloxone; they didn't. With input from New England Poison Control and the Dept. of Health the training department has created a draft call-handling protocol for VT. A copy of the draft protocol was provided to the Board. Board members suggested that any call-taker training should have photos or a video showing step-by-step instructions for using the Naloxone atomizer. Discussion ensued concerning on-line and/or hands-on call-taker training, timing of implementation, inclusion in call-taker desk reference manuals, emergency service provider protocols, possible liability issues, protocols for other rescue

medications (such as EpiPens, rescue inhalers, nitroglycerin, etc.), and how other states are choosing to address this type of call-handling issue.

Intrado Contract Status & New Proposals as Result of the Bid Process: Director Tucker suggested that this agenda item would best be discussed in an executive session; Chair Marcoux concurred.

- *Motion: Steve Gold moved to enter into executive session; 2nd by Jerome Pettinga. There was no discussion and the motion passed unanimously by voice vote. Soni Johnson & Barb Neal left the meeting room and executive session was entered at 10:46 AM.*
- *Motion: Steve Gold moved to exit from executive session; 2nd by Dale Porter. There was no discussion and the motion passed unanimously by voice vote. Executive session ended at 11:26 AM. Soni Johnson re-entered the meeting at this time.*

Proposed Restructuring of the 9-1-1 Program: Chair Marcoux provided some background on this issue – at the end of the last legislative session Senate Finance included language in a bill that directed the Secretary of Administration to formulate a plan to incorporate the 9-1-1 program into the Department of Public Safety or the Public Service Board; the language indicated that the State would see a savings of $300,000.00 should this restructuring take place. Chair Marcoux attended a meeting with Director Tucker, the Secretary of Administration, and representatives from the Department of Public Service, the Department of Public Safety, and ACCD to discuss exactly what it is that the 9-1-1 program does and how restructuring would work. A recommendation was made that a committee be formed to determine how the program could be integrated into another department.

Discussion ensued concerning:

- Possible dangers to system integrity (potential loss of PSAPs and/or call-taker positions)
- Budget concerns (could USF money be used for non-9-1-1 purposes)
- Legislative/Administrative reasons for the restructuring plan
- Lack of documentation showing how restructuring will benefit the State
- Loss of board autonomy
- Impact on staff members

The Legislature still has to vote on this proposal. Chair Marcoux asked board members to reach out to their constituents to see how they feel about this possible change.

Next Meeting Date & Adjournment – Chair Marcoux

It was determined that the next Board meeting would be held on Wednesday, October 22, 2014 starting at 10 AM (location TBD).

Motion: There being no further business, Steve Gold made a motion to adjourn; 2nd by Chair Marcoux. There was no discussion and the motion passed unanimously by voice vote. The meeting adjourned at 11:46 AM.

Respectfully submitted:

Soni Johnson, Clerk

7/18/14
Date