

STATE OF VERMONT
ENHANCED 9-1-1 BOARD
Special Meeting #4
20 August 2015
Capitol Plaza Hotel (Rm #338)
100 State St, Montpelier, VT

FINAL - approved (as written) at 10/28/15 meeting

10:01 AM – Call to Order

Chair Roger Marcoux brought the meeting to order. The following were in attendance:

Board Members Present

Sheriff Roger Marcoux, Chair
Chief Gary Taylor
Chief Steven Locke
Capt. Don Patch
Steve Gold
Heather Dale Porter

Public Members Present

Mike Smith, Consultant
Paco Aumand, Central VT Public Safety Authority

Staff Members Present

Barbara Neal, Interim Executive Director
Soni Johnson, Board Clerk

New Business

- New Board Member – Chair Marcoux welcomed Chief Steven Locke to the Board; Chief Locke replaces Chief Robert Schlachter. Chief Locke provided an overview of his career in fire service. Chair Marcoux advised that he would draft a letter from the Board thanking Chief Schlachter for his service.
- E9-1-1 System Organizational & Operational Study – Mike Smith gave a presentation of the last draft of his study (the final report is due by September 1, 2015). A copy of the draft presentation has been attached to these minutes.
Discussion ensued:
 - Chair Marcoux asked that Mike Smith add some information concerning the cohesiveness & effectiveness of this type of Board.
 - Board responsibilities re: oversight of PSAPs (performance, staffing, call-taker training & certification)
 - Universal Service Fund - Are tracfonos/pay-as-you-go cell phones required to pay into the USF? Are VoIP providers required to pay into the USF?
 - Reduction of E9-1-1 budget (% of reduction s/b added to report)
 - Confirm information concerning the current number of call-takers, number of call-taker seats at each PSAP, and staffing levels.
 - Is it possible to determine call transfer times (not just call answer times)?
- Transition Update – Chair Marcoux asked Barb Neal for an update on the recent 9-1-1 system transition. Barb Neal: System cut went very well; both text & voice calls transferred to the new system. FairPoint is handling issues promptly. There are still some outstanding deliverables/requirements; Board staff are tracking them and working with FairPoint on timelines for completion. Captain Patch asked if specific numbers were available for help desk tickets submitted since system cut; Barb will research this. Due to the low volume of text-to-911 calls, Captain Patch asked if it were possible for board staff to set up ongoing text-to-9-1-1 test calls to help call-takers become more familiar with them.

Executive Session

Chair Marcoux advised that the Board should enter into executive session to discuss the open Executive Director position.

Move: Chief Taylor 2nd: Steve Gold

There was no discussion and the motion passed unanimously by voice vote. Executive session was entered at 11:01 AM. Mike Smith, Soni Johnson & Barb Neal left the meeting at this time.

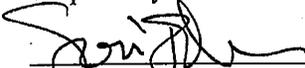
Motion: Chief Taylor moved to come out of executive session; 2nd by Captain Patch. There was no discussion. The motion passed unanimously by voice vote. Executive session ended at 11:30 AM. Soni Johnson & Barb Neal reentered the meeting at this time.

Motion - Chief Taylor made a motion to offer the Executive Director position to Barbara Neal; 2nd by Steve Gold. There was no discussion. The motion passed unanimously by voice vote; Chief Locke abstained.

Adjournment

Motion: There being no further business, Chief Locke made a motion to adjourn; 2nd by Steve Gold. There was no discussion and no vote. The meeting adjourned at 11:45 AM.

Respectfully submitted:


Soni Johnson, Clerk

8/25/15
Date