

STATE OF VERMONT 9-1-1 BOARD

Application for PREMISE INFORMATION Additions/Changes

Background/Instructions:

Premise Information is a tool in the current 9-1-1 call handling application that allows additional information to be attached to a phone record. Premise Information must relate directly to caller and/or responder safety. It is information that call-takers or responders should be aware of in order to provide the best level of service to a caller.

Sample Language:

The information you provide should be clear and concise. Focus on information that will be critical during an emergency. Below is sample language:

Child with autism resides at this address. May NOT respond if you do not have her direct attention.. May appear disoriented or confused. Very verbal and intelligent. May Run.

Caller may be tracheotomy patient who is unable to speak. Silent call may indicate need for immediate medical assistance.

64 yr old female with muscular dystrophy lives alone at this location. Uses an electric wheelchair. Doors are never locked. Has seven dogs on back porch – friendly. Two woodstoves in the residence – kitchen and living room.

ALL INFORMATION YOU PROVIDE WILL BE KEPT PRIVATE AND CONFIDENTIAL. IT WILL ONLY BE USED IN CONNECTION WITH THE VERMONT 9-1-1 SYSTEM AND AN EMERGENCY RESPONSE.

To request that Premise Information be attached to your phone number, please complete the attached form and return to:

**STATE OF VERMONT
ENHANCED 9-1-1 BOARD
TRAINING & COMMUNICATIONS DEPT
100 STATE STREET – 4th Floor
MONTPELIER, VT 05620-6501**

You will be contacted annually to confirm the information is still applicable. If there are any changes in the telephone number or in the information you have provided, you must submit a NEW properly completed “Premise Information” form for this information to be applied to your revised 9-1-1 record.

Copies of this form are available by calling toll-free, 1-800-342-4911. TTY users should call the Vermont Telecommunications Relay Service (1-800-253-0191) to reach this toll-free number.

Copies of the E911-Premise Information application are also available on the 9-1-1 Board website located at:

<http://e911.vermont.gov/municipalities/forms>

QUESTIONS: Please call 1-800-342-4911, Monday – Friday, 8:30 AM – 4:00 PM if you have any questions regarding completion of the form. TTY users should call the Vermont Telecommunications Relay Service (1-800-253-0191) to reach this toll-free number. We can be reached by e-mail at e911.info@vermont.gov

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Return Form to: Vermont Enhanced 9-1-1 Board, 100 State St, 4th Floor, Montpelier, VT 05620-6501

Please check one: NEW APPLICATION UPDATED APPLICATION

Phone Number to which information should be attached:	
Type of Phone Service:	Wire Line <input type="checkbox"/> Wireless (Cell) <input type="checkbox"/> VoIP <input type="checkbox"/>
Name(s) associated with this phone number:	
Locatable Address associated with this phone number:	
Premise Information Requested: (this information should be concise and provide information that may be of concern during an emergency)	
	<i>The 9-1-1 Board may need to contact the requesting party to clarify information on this application. The 9-1-1 Board will also contact the requestor annually to confirm the information is still applicable.</i>
Name of Requestor:	
Phone Number of Requestor:	
Mailing Address of Requestor:	
E-mail Address of Requestor:	
What is the preferred method of contact:	Phone <input type="checkbox"/> US Mail <input type="checkbox"/> E-mail <input type="checkbox"/>
Is Requestor the owner of the phone:	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If no, what is the relationship between the requestor and owner of the phone?
	<i>I understand that I am responsible for submitting correct information on this application and for updating it as needed.</i>
Requestor Signature:	
Today's Date:	