

**STATE OF VERMONT  
ENHANCED 9-1-1 BOARD  
General Meeting #1  
30 January 2019  
Capitol Plaza Hotel  
100 State St, Montpelier, VT  
Room #338**

FINAL approved as written approval date: 5/9/19
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**10:04 AM – Call to Order**

Chair Taylor brought the meeting to order. The following were in attendance:

**Board Members Present**

Chief Gary Taylor, Chair  
Jerome Pettinga  
Heather Dale Porter  
Chief Steven Locke (via conference bridge)  
Captain Thomas Hango (via conference bridge)  
Kelly Kennedy (via conference bridge)

**Staff Members Present**

Barbara Neal, Executive Director  
Soni Johnson, Board Clerk

**Approval of Minutes**

10/30/18 – *Motion: Jerome Pettinga made a motion to accept the minutes as written; 2<sup>nd</sup> by Captain Hango. There was no discussion and the motion passed unanimously by voice vote.*

**Director's Report** – Executive Director Neal provided information concerning:

- Rulemaking – ECS
  - The proposed ECS rule has started going through the rulemaking process.
  - Public meeting has been scheduled for 3/8/19.
  - Rulemaking could be completed by the end of May 2019.
- Compliance Grant Program & School Compliance Status
  - Spring 2019 grant application period opened in January. Application deadline is 3/15/19.
  - VT public schools continue to work towards attaining/maintaining compliance.
- Public Utilities Commission – Docket 8850 Status (2016 System Outage Investigation) – Docket is awaiting its final stipulation and order. Public comments were filed in January 2019. E9-1-1 Board response to those comments has been submitted.

**Chittenden Regional Dispatch**

Chief Locke provided an update on the regional dispatch project – the project continues to move forward.

**New Business** – none

**Public Comments** - none

**Executive Session**

*Motion: Captain Hango made a motion to enter into executive session to discuss ongoing system provider contract negotiations, contract for call handling protocols, and legal issues related to 9-1-1 addressing standards; 2<sup>nd</sup> by Dale Porter. There was no discussion and the motion passed unanimously by voice vote. All meeting attendees remained for executive session. Executive session was entered at 10:30 AM.*

*Motion: Jerome Pettinga made a motion to exit from executive session; 2<sup>nd</sup> by Captain Hango. There was no discussion and the motion passed unanimously by voice vote. Executive session ended at 11:27 AM.*

**Call-Handling Protocols**

*Motion: Jerome Pettinga made a motion that the Board authorize Executive Director Neal to move forward with the creation & issuance of an RFP for Call-Handling Protocols; 2<sup>nd</sup> by Kelly Kennedy. There was no discussion and the motion passed unanimously by voice vote.*

**Next Meeting Date & Adjournment**

The next quarterly board meeting is scheduled for 4/23/19 in Montpelier (location TBD).

*Motion: There being no further business, Jerome Pettinga made a motion to adjourn; 2<sup>nd</sup> by Dale Porter. There was no discussion and the motion passed unanimously by voice vote. The meeting adjourned at 11:35 AM.*

Respectfully submitted:

Soni Johnson  
Soni Johnson, Board Clerk

2/5/19  
Date

FINAL