

**STATE OF VERMONT
ENHANCED 9-1-1 BOARD
General Meeting #2
2 May 2017
Capitol Plaza Hotel
100 State St, Montpelier, VT
Executive Boardroom (1st Floor)**

FINAL
approved as written
approval date: 7/11/17

10:00 AM – Call to Order

Chair Gary Taylor brought the meeting to order. The following were in attendance:

Board Members Present

Chief Gary Taylor, Chair
Jerome Pettinga
Chief Steven Locke
Captain Thomas Hango
Steve Gold
Kelly Kennedy (via conference bridge)
Kate O'Connor (via conference bridge)

FairPoint Representatives Present

John Eon
Mike Reed
Lisa Leary
Barry Crommett

Staff Members Present

Barbara Neal, Executive Director
Soni Johnson, Board Clerk
Jared Lamere, IT Specialist
Jeremy McMullen, GIS Database Administrator

Others Present

Joel McCamley, 9-1-1 Authority
Lee Krohn, Chittenden County RPC
Chief Phillip Kasten, Hartford PD
Scott Smith, Administrator/Hartford PSAP
John Quinn, Agency of Digital Services
Paco Aumand, Central VT Pub. Safety Auth.
Clay Purvis, Dept. of Public Service
Stephen Whitaker

Approval of Minutes

- 1/19/2017 – *Motion: Steve Gold made a motion to accept the minutes as written; 2nd by Chief Locke. There was no discussion and the motion passed unanimously by voice vote.*

Business

1. 9-1-1 Authority Presentation – Technical Review & Evaluation of Vermont's NG9-1-1 System: Joel McCamley made a presentation concerning 9-1-1 Authority's technical review of the 9-1-1 system. Redacted copies of the technical review and a handout of the presentation are both available from the E9-1-1 Board office.
Executive Director Neal briefed Board members on ongoing communications between E9-1-1 Board staff and the 9-1-1 system provider concerning the issues detailed in the technical review; work has been in progress to plan, test, and implement agreed upon changes based on review findings.
Moving forward, E9-1-1 Board staff will develop a more comprehensive response to the review, working with FairPoint to gather any further information needed. E9-1-1 Board members will further review 9-1-1 Authority's report in order to provide a detailed response at a later date (possibly the summer meeting).
2. PSAP Reconfiguration Discussion – Models & Considerations: Chair Taylor explained that reconfiguration is not currently in progress. Plans/models are being worked on due to previous/ongoing issues with PSAP reimbursements, call catchment areas, call volume disparity, and the possible formation of the Chittenden County Regional Dispatch Center. Executive Director Neal presented the Board with a handout detailing possible PSAP reconfigurations. A copy of this handout is available from the E9-1-1 Board office.

Discussion:

- If reconfigured, will the number of call-taking positions stay the same? (Answer: Yes, though work stations may be shifted between PSAPs depending on final call volumes/call catchment areas.)
- Is this necessary now that the Department of Public Safety continues to host two PSAPs? (Answer: There are lots of factors to consider concerning reconfiguration; the continued involvement of the Department of Public Safety in the 9-1-1 system is only one of those factors.)
- Hartford PSAP has requested a third work station (currently has two).

- Geo-diversity of PSAPs is important.
- Dispatch coverage areas vs. 9-1-1 call catchment areas, and call transfer times (one-stage calls vs. two-stage calls).

Chair Taylor explained that no vote was expected at this meeting. Further information will be made available to Board members and a vote on reconfiguration will be taken at a subsequent meeting (if necessary).

New Business - none

Public Comments/Questions

Chair Taylor requested that any technical questions concerning the 9-1-1 Authority Technical Review be submitted to the Board in writing.

Chief Steven Locke left the meeting at this time.

Stephen Whitaker expressed his views/concerns about: PSAP reconfiguration, the 9-1-1 Authority report, issues with 9-1-1 system RFP (concerning diversity of circuits), technical review scope of work (did not include independent analysis of RCAs for system outages), and Sovernet (cracked fiber incident).

Next Meeting Date & Adjournment

The next quarterly board meeting is scheduled for 7/11/17 in Montpelier (location TBD).

Motion: There being no further business, Steve Gold made a motion to adjourn; 2nd by Captain Hango. There was no discussion and the motion passed unanimously by voice vote. The meeting adjourned at noon.

Respectfully submitted:

Soni Johnson
Soni Johnson, Board Clerk

5/8/17
Date