

**STATE OF VERMONT  
ENHANCED 9-1-1 BOARD  
General Meeting #3  
24 July 2019  
Capitol Plaza Hotel  
100 State St, Montpelier, VT  
Room #338**

FINAL approved as written approval date: 10/22/19
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**10:00 AM – Call to Order**

Acting Chair Marcoux brought the meeting to order. The following were in attendance:

**Board Members Present**

Sheriff Roger Marcoux, Acting Chair  
Captain Thomas Hango (via conference bridge)  
Chief Steven Locke (via conference bridge)  
Kelly Kennedy (via conference bridge)

**Staff Members Present**

Barbara Neal, Executive Director  
Soni Johnson, Board Clerk

**Others Present**

Lee Krohn, Shelburne Town Manager  
Stephen Whitaker

**Approval of Minutes**

5/9/19 – *Motion: Chief Locke made a motion to accept the minutes as written; 2<sup>nd</sup> by Captain Hango. There was no discussion and the motion passed unanimously by voice vote.*

**Agenda Modification** – Acting Chair Marcoux moved the first agenda item (Board Membership Discussion) to later in the meeting (after Chittenden Regional Dispatch Updates).

**Director’s Report** – Executive Director Neal

- Fiscal Year End Report/PSAP Performance
  - FY19 just closed – 9-1-1 Board finished the year on budget
  - Working on FY21 budget
  - FY21 PSAP reimbursement calculations are done and PSAPs will be notified for budget planning purposes (no later than September).
  - PSAP reimbursement funds surplus for FY20 – “bonus” payments have been calculated and PSAPs will be notified shortly.
- RapidSOS Deployment – RapidSOS deployment was completed on 7/8/19. It is working as expected. Office staff gathering system data and feedback from PSAPs.
- INdigital Implementation
  - FirstLight/Huawei Issue (provided an overview of the issue, an overview of the ADS directive, detailed documentation received by INdigital concerning Huawei equipment, detailed possible impact on the Board, is working with ADS on response).
  - First milestone of new system project has been met.
- Isolation and Public Utility Commission Updates
  - Isolation (provided an overview of the isolation issue, detailed 9-1-1 Board interaction with PUC, waiting for next steps)
  - Battery Back-up (provided an overview of the battery back-up issue, PUC is expanding the scope to include how providers are meeting FCC requirements, legislature has asked for a report from PUC on this issue)
- Rulemaking
  - H.513 – This bill requires the Board to develop a rule relating to outage notification procedures for all telephone service carriers and electric companies. Board staff are drafting the rule. Board staff will reach out to stakeholders in the coming weeks before finalizing draft language.
  - ECS rule became effective 7/1/19. Outreach and education to stakeholders is ongoing.
- Call Handling Protocol RFP – Contract negotiations with APCO are ongoing.

- Compliance Grant Program and School Compliance Status – Executive Director Neal provided status updates on the school compliance grant program funding (funding is in place for FY20 & FY21), the next grant application period (this Fall), and school compliance status.

**Public Comment** – Acting Chair Marcoux invited public comment on the Executive Director’s Report at this time.

- Mr. Krohn commented on: GMP notification of outages (he receives text message). Can the school compliance program be accelerated?

**Chittenden Regional Dispatch**

Chief Locke provided an update on the regional dispatch project – the project continues to move forward. Next phase is another vote by city councils this Fall (likely October/November).

**Board Membership Discussion**

- Acting Chair Marcoux provided an overview of the current vacancies on the Board (three seats - Public Member, Municipal Official, Municipal Law Enforcement) and asked that Board members contact him with any recommendations in filling those seats (keeping in mind that the Board could use someone with a highly technical background).
- Acting Chair Marcoux also read out the section of H.16 pertaining to the Board (Secretary of Administration must submit a recommendation to the legislature, no later than January 15, 2020, as to which agency or department the VT Enhanced 9-1-1 Board shall report to beginning in FY21).

**Public Comment**

- Stephen Whitaker offered comments concerning:
  - Isolation – The current PUC investigation is not broad enough. Outage reporting is not detailed enough. Board should retain legal representation or support the suggestion that the PUC appoint a independent public advocate.
  - School Safety Grants should be looked at and integrated with the School Compliance Grants.
  - Back-up Power Investigation – Problem could be solved and VT could set a national standard. The back-up power investigation should be combined with the isolation investigation.
  - Rulemaking on Outage Reporting – Needs to include wireless and all others.
  - Microcells – The State should pay the primary costs to reactivate the microcells. The Board should volunteer to cover the geo location costs for municipalities (the Board could petition the PUC for a special rate to cover the fees).
  - Board member vacancies
  - PSAP planning for consolidated dispatch – The Board should move forward with the League on researching statewide consolidated dispatch. The next NG911 system implementation should be delayed a year while the Board works on a consolidated dispatch plan.

Note: Acting Chair Marcoux asked Executive Director Neal to write up responses to Mr. Whitaker’s comments.

**New Business** – none

**Next Meeting Date & Adjournment**

The next quarterly board meeting is scheduled for 10/15/19 in Montpelier (location TBD).

*Motion: There being no further business, Captain Hango made a motion to adjourn; 2<sup>nd</sup> by Chief Locke. There was no discussion and the motion passed unanimously by voice vote. The meeting adjourned at 10:48 AM.*

Respectfully submitted:

Soni Johnson  
Soni Johnson, Board Clerk

7/25/19  
Date