

**STATE OF VERMONT
ENHANCED 911 BOARD**

General Meeting #3 – 7/16/24

6 Baldwin Street (Rm #315), Montpelier, VT and via Microsoft Teams

10:00 AM – Call to Order

Chair Roger Marcoux brought the meeting to order. The following were in attendance:

Board Members Present

Sheriff Roger Marcoux, Chair
Chief Steven Locke, Vice-Chair
Chief Eric Nordenson
Christian Pedoty
Drew Hazelton
Chris Violette
Brian Keefe
Lance Burnham
Chris Louras

Staff Members Present

Barbara Neal, Executive Director
Soni Johnson, Board Clerk
Jeremy McMullen, E911 Database Administrator
Ashley Happy, 911 Training & Comm. Program Manager

Others Present

Kelly Kennedy
John Adams, Executive Director, VCGI

Approval of Minutes

- General Meeting #2 (5/14/24) – *Motion: Chief Locke made a motion to accept the minutes as written; 2nd by Chris Louras. There was no discussion and the motion passed unanimously by voice vote.*

Board Member Recognition and Introductions

Chair Marcoux thanked Kelly Kennedy for his years of service and introduced new members:

- Chris Louras (public representative)
- Lance Burnham (public representative)
- Chris Violette (municipal representative)
- Drew Hazelton (EMS representative)

Public Comment – none

Housing Unit Eata Collection Project

The Enhanced 911 Board has been approached by the Governor's Office on ways it could support the Housing Unit Data Collection Project.

John Adams (Vermont Center for Geographic Information) gave a presentation to the Board on the project and the different ways E911 GIS data could be used.

Board Member Questions

- Are there any privacy concerns with the GIS information E911 would share with VCGI?
 - Answer: Any confidential information would be removed from the GIS data before release to VCGI.
- How much additional work will this be for E911 staff?
 - Answer: Probably not an undue amount. The database department would need to make some schema changes.
- Could information gathered as part of this project be beneficial for E911 call-takers?
 - Answer: Yes, some of the information gathered could be beneficial for E911 call-takers.

Director's Report

- PSAP Staffing and Related Topics
 - Williston & Westminster PSAPs primary catchment area rates have improved. Christian Pedoty provided a brief update on staffing issues.
 - Dedicated call-taking roles continue to be monitored by Board staff.
- Emergency Communications Training Coordinator Position Posting
 - The application period has closed, and first interviews are in progress. Decision on the new hire should be made in early August.
 - Chair Marcoux acknowledged the hard work and commitment of Ashely Happy (E911 TAC Program Manager) and thank her for a job well done.
- Originating Carrier Rulemaking Status
 - E911 Board staff are working on new draft language for the originating carrier rule. Once developed, changes will be circulated to stakeholders for their initial feedback and proposed language will be shared with the Board for consideration at the next meeting.
 - Decision from the FCC (expected on 7/18) might impact certain aspects of this rule.
- Public Safety Communications Task Force Update
 - Executive Director Neal provided a brief overview of the PSCTF for the new members.
 - Mission Critical Partners is currently performing site visits.
 - Data collection and inventory work is ongoing.

Training Program Overview

Ashley Happy (911 Training & Communications Program Manager) provided Board members with an overview of the E911 Training & Communications Program: Training & Education, QA/QC, Public Education & Outreach

Tariff Study RFP Status

Chair Marcoux entertained a motion that the Board enter into Executive Session for the purpose of discussing tariff study RFP response status.

- Move: Chris Louras
- Second: Chief Locke
- Discussion: None
- Vote: The motion passed unanimously by voice vote.

Executive Session was entered at 11:03 AM. Present were Board members, Executive Director Barbara Neal, Board Clerk Soni Johnson, and E911 TAC Program Manager Ashley Happy.

Brian Keefe made a motion to exit Executive Session; 2nd by Lance Burnham. The motion passed unanimously by voice vote. Executive Session ended at 11:34 AM.

New Business – none

Next Meeting Date & Adjournment

- The next quarterly board meeting will take place on 10/15/24, location TBD.
- *Motion: There being no further business, Chief Locke made a motion to adjourn; 2nd by Christian Pedoty. There was no discussion and the motion passed unanimously by voice vote. The meeting adjourned at 11:36 AM.*

Respectfully submitted:

Soni Johnson
Soni Johnson, Board Clerk

7/19/24
Date